



Proofreading and Editing

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| 1. | Editing and proofreading are two distinctly different things. | TRUE | FALSE |
| 2. | Proofreading is the last thing you do before you turn in your work. | TRUE | FALSE |
| 3. | Editing is something you do to make sure that your paper can be understood by others. | TRUE | FALSE |
| 4. | There is only one kind of editing, which focuses on the overall structure of a text. | TRUE | FALSE |
| 5. | Proofreading means to review a work for the proper use of words. | TRUE | FALSE |
| 6. | There is only one kind of proofreading. | TRUE | FALSE |
| 7. | Line editing looks at the work as a whole and tries to improve its overall structure. | TRUE | FALSE |
| 8. | Proofreading means to look for errors in a text. | TRUE | FALSE |
| 9. | Developmental editing focuses on improving clarity at the sentence and paragraph level. | TRUE | FALSE |