



Line Editing Checklist

Swap papers with a classmate. Put a check mark next to the kinds of edits you make. Add notes for the writer in the right column.

<input type="checkbox"/>	Untangling sentences that are poorly structured	
<input type="checkbox"/>	Deleting redundancies	
<input type="checkbox"/>	Suggesting changes to word usage	
<input type="checkbox"/>	Pointing out where something doesn't unfold logically	
<input type="checkbox"/>	Adding or improving transitions	
<input type="checkbox"/>	Fixing shifts in verb tense or tone	
<input type="checkbox"/>	Suggesting revisions to phrasing that is awkward or unclear	
<input type="checkbox"/>	Deleting digressions	
<input type="checkbox"/>	Suggesting additions to clarify or enhance meaning	
<input type="checkbox"/>	Spotting and correcting inconsistencies in an argument	

