



# Editing Checklist

Swap papers with a classmate. Read each other's papers. Answer the questions below. When you get your paper back, review your classmate's answers to the questions, and use their feedback to improve your work.

Edit For:	Notes for the Author
Does the text begin with a hook that grabs your attention?	
Can you tell from the first paragraph what kind of text this is going to be?	
Is there a thesis statement? Can it be improved?	
Is the text's purpose clear?	
Is the text's tone appropriate to its intended audience? Explain.	
Is the text well organized? How is it organized? Is this appropriate?	
Does each paragraph make a new and relevant point?	
What are the main conclusions?	
Are there any errors in the text? Circle any errors you find.	
Are any sentences hard to understand?	
Did the author clearly and correctly identify his or her sources?	
What is/are the text's greatest strength(s)? Explain.	

