

Name \_\_\_\_\_ **Caret**



# Caret

**DIRECTIONS:** Trade papers with a classmate. Proofread each other's papers by indicating where there are errors and showing the writer how to fix them. Put a check mark next to each kind of error that you find in the text. Use a caret to indicate missing information.

- Missing Information
- Spelling
- Grammar
- Punctuation
- Syntax
- Hyphenation
- Capitalization
- Lapses in logic
- Consistency of Style

Additional Notes:

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