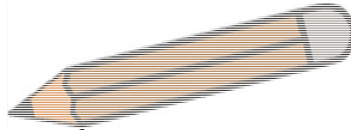


Name _____ **Ampersand**



Do You Use Ampersand?

DIRECTIONS: Read each scenario below. Is it appropriate to use an ampersand? Circle YES or NO.

- | | | |
|--|-----|----|
| 1. To save space. | YES | NO |
| 2. For reasons of design and style. | YES | NO |
| 3. As part of formal writing. | YES | NO |
| 4. Connect words in an official company or title. | YES | NO |
| 5. Use in informal descriptive clauses to all attention to items that go together. | YES | NO |
| 6. Use as shorthand to replace "and." | YES | NO |
| 7. Use for specific word abbreviation pairings. | YES | NO |
| 8. To note that words have been left out of a quotation. | YES | NO |
| 9. To set off citations in a text. | YES | NO |
| 10. To denote items in a list. | YES | NO |

